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30<sup>th</sup> January 2025

Dear Parents and Carers,

I hope everyone is well and has enjoyed a good start to the new year. We have had an excellent start at Grove and the children have settled into their learning very well. As always, we have loads going on this term, so please keep an eye out for any communication from your class teachers.

### Attendance

It is so important for your children to be in school every day at 8.45am to make the most of their learning. If your child is unwell or unable to attend for any reason, please let the office know as soon as possible. Medical appointments are authorized but should always be taken out of school time if possible. I would also reiterate that attendance guidelines are set by the government, and we will always follow our attendance policy for any absence.

### Late collections

Your child should be collected from the classroom at 3.15pm. From 3.25pm, any children that have not been collected by this time will be sent to our after-school provision in the school hall, there will be a charge of **£2.50** for this service. If your child has not been collected by 3:45pm then the full amount of **£5.00** for the use of this provision will be applied.

### Uniform

Children should attend school in full school uniform and appropriate footwear, preferably black shoes not trainers. On your child's PE days, children should come to school wearing the appropriate PE kit. Please ensure that all items of clothing are clearly labelled with your child's name. To purchase uniform or PE kit, please see the school website under uniform or contact the school office.

### Term Dates:

#### Spring Term Holidays 2025

- **Half term:** School closes Friday 14<sup>th</sup> February, return Monday 24<sup>th</sup> February 2025
- **Easter holiday :** School closes Friday 11 April 2025, then opens Monday 28<sup>th</sup> April 2025

#### Summer Term 2025

- **Half Term:** School closes Friday 23 May 2025, return Monday 2<sup>nd</sup> June 2025
- **School will close for the summer holiday:** 1pm Friday 18<sup>th</sup> July
- **School Summer Holidays:** Monday 21<sup>st</sup> July to 2<sup>nd</sup> September 2025, children return Wednesday 3<sup>rd</sup> September.

### Contact Details

It is essential that we have up-to-date contact details for your child. If your phone number, address, or emergency contact information has changed, please email the school office at [office@groveprimary.org.uk](mailto:office@groveprimary.org.uk) for us to update Arbor.

**Thank you for your continued support. Should you ever wish to speak with me, please do not hesitate to contact the office.**

Yours sincerely,

Philip Salisbury  
Headteacher